



Round-Up Parade Handbook

This packet contains all of the information you will need to participate in the Round-Up parade. Information included: entry form, rules & entry guidelines, & parade directions. **Please read all of the information in the packet.**

Parade Days and Hours

All parades begin at Wines Park on 600 North 100 East and end at Lehi High School at 500 East 200 North.

- Stock Parade - Thursday, June 25 at 6:00 PM
 - The stock parade is coordinated by the Civic Improvement Association. For all information regarding the stock parade please contact Peggy Lewis at 801-768-9747. This is the only parade that allows equestrian entries.
- Miniature Float Parade - Friday, June 26 at 6:00 PM
 - The theme is “Take a Look, It’s in a Book”. This parade is open to miniature floats, and other children’s entries.
 - Judging for miniature floats will take place at 2:00 PM. All other floats must be lined up by 5:00 PM.
- Grand Parade – Saturday, June 27 at 10:00 AM
 - The theme is “Take a Look, It’s in a Book”. This parade is open to commercial entries, mammoth floats, Lehi High School Varsity cheerleaders, and School bands.
 - Judging of mammoth floats will take place at 9:00AM. All floats must be lined up by 9:00AM.

Application Process

Apply online at www.lehi-ut.gov/roundup. If for some reason you are unable to apply online, please contact Lisa Lewis at 801-830-8139 for a paper application. **The application deadline is Sunday, May 31, 2015. No applications will be accepted after that time.** You will be notified by email as to your acceptance. The lineup will be emailed to you the week prior to the parade.

Fees

There is a \$100 fee for businesses outside of Lehi City limits. No other groups have any fees.

Exceptions are made for Round-Up event sponsors. Payment is due Thursday, June 11. If payment is not made by that date, the entry will be cancelled. No refunds are available on these fees. Fees can be paid 1) by calling 385-201-1010, 2) in person at City Hall, 153 North 100 East, or 3) by mail, 153 North 100 East, Lehi UT 84043. Please indicate a copy of the receipt needs to go to the Special Event Coordinator.

Rules

All rules will be strictly enforced. Failure to obey any of the above rules may result in your entry being escorted from the parade route and will jeopardize your eligibility for future years.

- All entries must be driven by an adult 18 years of age or older.
- NO CANDY/TOYS/FLIERS, ETC. may be thrown from floats or vehicles.
 - Candy / Toys / Fliers, etc. may be thrown by “walkers” (parade participants on foot) from either side of the parade route. Individuals walking beside an entry must take great care to insure the safety of themselves and others.
- Lehi City’s liability insurance does not cover your parade entry in the event of injury, death, theft, fire, etc. that may be caused as a result of your negligence. Safety and liability concerns and operation of your entry and participants is your sole responsibility. Prior to the parade, the Lehi City Risk Manager will conduct a walk through to ensure that all entries have taken proper safety precautions. Entrants are required to comply with the Risk Manager’s requests or leave the event without receiving a refund or payment for performance.
- If you are asked to leave the parade route by any parade official or police officer for any inappropriate behavior or for not following parade standards, you will do so. If anyone in your organization fails to leave when asked by an official, your entire entry will be dismissed from the parade route and will jeopardize your eligibility for participation in future Lehi Roundup parades.
- Entry applications will not be accepted when the parade committee determines an entry to be controversial, unlawful, unsafe, or otherwise considered to be inconsistent with the standards or the purposes of the Lehi Round-Up Parade.
- All Dance groups, Cheerleading groups, School groups, and Clubs will be required to walk and perform. Your group will NOT be allowed to ride in any vehicle. Please be sure if your group has a routine to perform that it is designed to permit constant forward movement of the parade. No stopping or holding up traffic will be permitted. If your group causes parade gaps, you will be escorted from the parade route and your eligibility for participation in future Lehi Roundup parades will be jeopardized.

- Groups that need a sound system for music will be allowed one small motorized vehicle per entry. The vehicle may not be anything larger than a 4-wheeler or golf-cart to carry your sound system. These must be driven by an adult 18 years or older.
- Marching Bands are not allowed motorized support vehicles of any size.
- All parade entries must be entertaining. Acceptable entries include things such as a float, a band, or other entry that is consistent with the Lehi Round-Up Celebration theme. Entries can not be as simple as a car or truck with only a sign on it.
- No water is to be thrown from the parade route.
- The Lehi Round-Up Committee reserves the right to place parade entries in any order they deem necessary.

Contact

Lisa Lewis, Round-up Chair
801-830-8139, lehiroundup@gmail.com